



Literacy and Math Specialist Position 2023-24 School Year

Join the Bridge the Gap team and support school success in the Sausalito Marin City School District. Bridge the Gap and SMCS D are working together to improve grade level reading and math in grades 1-5. We'll be expanding our highly successful program by addressing math as well as reading. This will include mathematical understanding and automaticity with all basic operations. Our program is a pullout model that is highly integrated and aligned with the regular classroom instruction and practices. The program is overseen by our Director of Intervention and includes a few well-trained volunteers as part of the team working with students. School administrators and teachers are highly involved and help to lead and ensure the success of the program.

PROGRAM DETAILS

Students who are below grade level in reading and/or math will be seen multiple times each week by a team made up of the Literacy and Math Specialist and, when necessary and appropriate, classroom volunteers. Depending on the grade level and subject, students will be seen in small groups, ranging from approximately 4 for literacy and 4-8 students for math.

The Literacy and Math Specialist will work very closely with the faculty and administration from the school to review data, share information about how to best meet the needs of students in the program, and implement the program overall. The Literacy and Math Specialist will participate in the intake process for any volunteers and will help to train the volunteers to be effective tutors. Finally, the Literacy and Math Specialist will share information and be part of the overall K-8 team of Bridge the Gap.

The work day is 8 am to 4 pm daily. The position is for the school-year, from mid-August through Mid-June, with possible additional work in a summer intervention program. The Literacy and Math Specialist will help out part-day during the school breaks.

MINIMUM QUALIFICATIONS

- **Education**
 - Bachelor's degree
 - Masters or advanced degree preferred
 - Specialized training in early literacy and Math preferred, for example: Foundations, Slingerland, Orton- Gillingham

- **Related Experience**
 - Teaching elementary age children
 - Working as a literacy and/or math specialist, reading coach, or similar role
- **Knowledge, Skills, and Abilities**
 - All Microsoft and G-Suite applications
 - Data analysis
 - Fountas & Pinnell assessment system
 - Understanding of the latest science on how children learn to read
- **Licenses & Certifications**
 - CPR & First aid
 - Mandated reporter training
 - TB clearance
 - Livescan

WORK ENVIRONMENT/MINIMUM PHYSICAL REQUIREMENTS

- You must have the physical, visual, and auditory ability to perform the essential functions of the position/job/role with or without reasonable accommodations.

ESSENTIAL FUNCTIONS

- Direct instruction and behavior management of students
- Skilled team player - for collaborating with teachers and administrators on program design, refinement and implementation
- Manage the team of adults working in the program, including student success coaches and volunteers, including training, providing feedback and remaining flexible with changes to the team of adults
- Collaborate with BTG team on overall program quality and improvement

Compensation: \$85,000 - \$90,000 DOE **Benefits:** Competitive

Work hours: Schedule is approximately 8am-4pm M-F

DISCLAIMER

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

ACKNOWLEDGEMENT

Bridge the Gap is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.